

# Andover Parent, Teacher and Community Organization (APTCO)

## Meeting Minutes for January 15, 2015

**Members in attendance**-Andrea Haglund (Chairperson), Regina Pekarek (Treasurer), Jill Peterson (Secretary), Mark VanVoorhis (Principal) , Cathy Witte (Volunteer Service Coordinator), Dawn Esselman, Jesse Honer, Missy Wisniak, Patty Stay, Cindy Backlund, Gretchen Wensman, Elizabeth Rice

### 1. Welcome and Introductions

#### a. Meeting started at 6:35

### 2. Reports

#### a. Secretary Report- Jill Peterson

- i. Minutes for the November meeting were reviewed by members in attendance. Motion made to accept the secretary report for November, 2014 meeting made by: Gretchen Wensman second by: Missy Wisniak Motion carried.

#### b. Treasurer Report- Regina Pekarek

- i. Closing bank balances for month ending 11/30/2014
  1. Checking \$44,248.90
  2. Savings \$100.99
  3. Money Market \$7,553.72
- ii. Closing bank balances for month ending 12/31/2014
  1. Checking \$17,148.60
  2. Savings \$20,101.10
  3. Money Market \$7,553.78

#### c. Principal Report- Mark VanVoorhis

##### \* SWAG- School Wide Achievement Goal

math is looking great overall, more concerns for reading, working school wide on meeting goals for reading

##### \* OLPA test being taken by 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade currently

\* We have 2 computer labs are capable of running the standardized tests (computers up to date enough), because testing takes so long with only 2 labs, the district purchased more laptop computers to put into 3<sup>rd</sup> computer lab in building)

\* Andover has a new special education teacher Julianne Haenel and more paras were hired as well

\* Kelsi Plattner had her baby, Diane Henning is here to help out until she returns after spring break

\* Staffing for next year will begin soon

#### d. Volunteer Services Coordinator- Cathy Witte

\*700 volunteers have come through the door so far this year, working just over 4066 hours! Way to go volunteers!!

\* Boxtop Blitz

is going on through January. We already had 20,000 boxtops turned in the first week. Thank you Ronica McGlynn for chairing this event. Any help is appreciated!

**\* Santa's Brunch**

over 40 volunteers helped make it a success, Jessica O'Hanlon agreed to chair the event next year. Plans will begin this spring.

**\* Staff Conference Dinner**

A soup and sandwich dinner will be provided for staff on Feb. 12 during conferences.

**\* Spring Carnival-**

Planning is in full swing. Raffle tickets will be printed as soon as we have the go ahead from Papa Murphy's for the coupon on the back. We are excited about the Pre-sale option this year for the carnival!

**\* Interstate Publishing will make our yearbooks this year.**

They will be \$12.00 and online only sales, flyers will be coming home soon. They will be on sale during the month of February.

**\* Spring Book Fair**

Volunteers can sign up with Sign Up Genius again. It will be going on the week of conferences. \$5 book certificate will be given to each volunteer from Mrs. Boulka!

**\* Coyote Apparel was a huge success**

Many parents picked up at Santa's Brunch, there will be another apparel sale this spring.

**\* 5<sup>th</sup> Grade Party**

We are still looking for a person/persons to chair the 5<sup>th</sup> grade party this year. E-mail if interested. TShirts will go on sale next week. Cost is \$9 paid directly to Ideal Advertising.

**3. Old Business**

- a. Open Vice Chair position
- b. Technology spending
  - i. RAZ Kids have been purchased for all applicable students
  - ii. the mobile lab is still being researched because of the decision by the district to purchase more computers

**4. New Business**

- a. By-laws committee
  - i. Meeting Wed. January 28 at 7:00 to make more current by-laws for APTCO
- b. Open Treasurers Position

Jesse Honer was nominated as the new treasurer  
Nominated by: Missy Wisniak Second: Cindy Backlund  
Motion carried. Welcome Jesse!
- c. Andover Showcase and Learning Expo
  - i. Save the Date- April 23<sup>rd</sup> from 6-8

**Planning for February Meeting.** Our next meeting will be Thursday, February 19 at 6:30 pm in the Primary Media Center. Send agenda items to [andoverpto@gmail.com](mailto:andoverpto@gmail.com)

Motion to adjourn meeting by: Elizabeth Rice second: Cindy Backlund at 7:43

Respectfully submitted by Jill Peterson